

☐ UNCLASSIFIED

☐ INTERNAL
USE ONLY

☐ CONFIDENTIAL

☐ SECRET

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Acting DD/S

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Ex. Dir. - Compt.

3/5

3/6

2.

3.

DD/S

3/9

4.

CND

3/9

5.

file -

copies sent to Regs
Control Staff,
and DD/P.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.